

**Fairfield City School District:
Excellence, preparation for life, opportunities for all!**

**FAIRFIELD CITY SCHOOL DISTRICT
BOARD OF EDUCATION MEETING AGENDA**

SEPTEMBER 6, 2012

**WORK SESSION, 6:30 PM
CATHERINE D. MILLIGAN COMMUNITY ROOM**

CALL TO ORDER

APPOINTMENT OF TREASURER PRO TEM

ROLL CALL

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

PLEDGE OF ALLEGIANCE

PRESENTATION

A. Yearly update of District Equity Action Plan

SUPERINTENDENT'S RECOMMENDATIONS AND REPORTS

A. Personnel -- Certificated

1. Rescind

- a. Connie Hargrave, Central, Reading Center
(change retirement date of August 31, 2012 per employee request; from July 12, 2012 board agenda)
- b. Matthew Hoehn, Middle, Football
(effective for the 2012-13 school year; rescind contract from the June 28, 2012 board agenda)

2. Resignations

- a. Daniel Beck, Middle, Basketball, Boys 7th/8th
(effective for the 2012-13 school year; for personal reasons)
- b. Linda Burwinkel, Intermediate, Department Head, Math Gr. 5
(effective for the 2012-13 school year; to accept another position within the district)
- c. Ashley Dean, Intermediate, Cheer Coach
(effective for the 2012-13 school year; to accept another position within the district)
- d. Connie Hargrave, Central, Reading Center
(effective June 1, 2012; for retirement purposes)

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- e. Rob Kelly, Intermediate, Intramural Basketball, Boys 5/6
(effective for the 2012-13 school year; for personal reasons)
 - f. Rob Kelly, Intermediate, Intramural Basketball, Girls 5/6
(effective for the 2012-13 school year; for personal reasons)
 - g. Erika Klaber, Middle, Honors Orchestra
(effective for the 2012-13 school year; for personal reasons)
 - h. Matthew Kollstedt, Intermediate, Department Head Science, 6th Gr., 50 %
(effective for the 2012-13 school year; for personal reasons)
 - i. Monica McKinney, Middle, Jazz Band, Assistant Director
(effective for the 2012-13 school year; for personal reasons)
 - j. Walt Squier, Intermediate, Intramural Track
(effective for the 2012-13 school year; to accept another position within the district)
 - k. Jennifer Steelman, Intermediate, Intramural Volleyball
(effective for the 2012-13 school year; to accept another position within the district)
 - l. Valerie Theile, West, Unit Leader Special Education
(effective for the 2012-13 school year; for personal reasons)
 - m. Kelly Walker, Senior High, Vocal Music Associate 10-12
(effective for the 2012-13 school year; for personal reasons)
3. Leaves of Absence
- a. Laura Hendrix, Intermediate, Math
(effective October 5, 2012, through January 2, 2013; for childrearing purposes)
4. Employment
- a. Extracurricular
 - Senior High**
 - Brenda Stieger, Sophomore Class Sponsor
 - Melanie Strecker, GSSU Advisor
 - Rebecca Wilson, Interact Club Advisor
 - Middle**
 - Amber Dahlhoff, Cheer Coach, Football
 - Amber Dahlhoff, Cheer Coach, Basketball
 - Judy Darwish, Leadership Team Advisor, 50%
 - Kelly Dziech, Leadership Team Advisor, 50%

Nicholas Flannery, Football, 7th/8th
 Sherry Randall, Honors Orchestra
 Julie Sprague, National Junior Honor Society

West

Amy Touassi, Unit Leader, Special Education

b. Home Instructors

Violet Stenger

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$24.34 per hour, effective for the 2012-2013 school year.)

c. Substitute Teachers

Rachel Harney
 Gary Smith
 Jennifer Stewart
 Lori Vail
 Kathy VanSteenkiste

(All recommendations are for the 2012-2013 school year at a rate of \$75.00 per day.)

d. Saturday School

Michael Berkemeier

(Periodically the district has students who are assigned to Saturday School as an alternative consequence for infractions of rules/board policy. Due to the sometimes tense atmosphere of student interaction at Saturday School, it has become necessary to schedule an administrator to be present. It is recommended that these administrators be compensated at the rate of \$75.00 per Saturday School worked as assigned, effective for the 2012-2013 school year.)

e. Volunteers 2012-13

David Eschenbrenner, Senior High, Show Choirs
 Betsy Horton, Senior High, Show Choirs
 Mark Jarvis, Senior High/Freshman, Volleyball

(The above-noted person is recommended for approval as volunteer coach for the 2012-2013 school year in district athletic programs. Board approval of volunteers is a requirement of the Ohio High School Athletic Association. Recommendation is contingent upon submission of all required documents.)

(All employment is contingent upon satisfactory submission of all required documents.)

Motion to accept the recommendations: _____; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President declares motion _____.

B. Personnel -- Classified

1. Resignations

- a. **Hillary Mackzum, West, Educational Assistant**
(effective the end of the day August 21, 2012; for personal reasons)
- b. **Kim Singleton, Sr. High, Educational Assistant**
(effective the end of the day August 20, 2012; for personal reasons)

2. Leaves of Absence

- a. **Tim Clements, District Maintenance, Maintenance**
(effective August 20, 2012 through November 30, 2012; unpaid personal medical)
- b. **Mary Ellen Haydon, West, Educational Assistant**
(effective August 22, 2012 through November 26, 2012; unpaid personal)

3. Employment

- a. **Kimberly Fallon, Sr. High, Food Service Assistant**
(effective September 7, 2012; for a new position)
- b. **Patricia Faraci, Central, Educational Assistant**
(effective September 7, 2012; for a replacement position)
- c. **Hannah McWhorter, Middle, Educational Assistant**
(effective September 7, 2012; for a new position)
- d. **Susan Miller, Sr. High, Food Service Assistant**
(effective September 7, 2012; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

Motion to accept the recommendations: _____; 2nd _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President declares motion _____.

ITEMS FOR BOARD DISCUSSION

- A. Proposed changes to board policy EBCD Emergency Closings – Billy Smith
- B. Proposed board policy IGBEA Reading Skills Assessments and Interventions – Lani Wildow
- C. Race to the Top update – Roger Martin
- D. Financial Review Committee – update on action steps - Billy Smith
- E. Bach Lane property – update regarding required repairs – Billy Smith

OTHER ITEMS FOR BOARD ACTION

- A. Recommend the approval of Bus Routes for the 2012 – 2013 School Year. (A complete set of bus routes is available for review in the Transportation Office)
- B. Recommend approval for the Treasurer to advertise bids for the replacement of up to nine (9) HVAC units for property located at 4641 Bach Lane, Fairfield, Ohio.
- C. Recommend approval of the following resolution of urgent necessity for structural repairs for property located at 4641 Bach Lane, Fairfield, Ohio.

**RESOLUTION DECLARING THAT A CASE OF URGENT NECESSITY EXISTS AND
AUTHORIZING ENTERING INTO A CONTRACT WITHOUT ADVERTISING OR
COMPETITIVE BIDDING FOR THE REPAIR OF STRUCTURAL DAMAGES FOR
PROPERTY LOCATED AT 4641 BACH LANE, FAIRFIELD, OHIO**

WHEREAS, due to water damage to property located at 4641 Bach Lane, Fairfield, Ohio, the condition and safety of the building has deteriorated to such a state that it cannot be used, and,

WHEREAS, the repair of the building must be accomplished immediately in order to prevent further deterioration of the rest of the building,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Fairfield City School District, County of Butler, State of Ohio, that:

SECTION 1. It is found and determined pursuant to ORC 3313.46 that there is an urgent necessity for the repair of the property located at 4641 Bach Lane, Fairfield, Ohio.

SECTION 2. It is further found that compliance with the procedure for advertisement and competitive bidding prescribed by ORC 3313.46 would delay the commencement of said repair for an excessive period of time causing an additional burden on the district.

SECTION 3. The Treasurer and the President of the Board are hereby authorized to contract without advertising and competitive bids with:

Oberer Construction
6300 Winton Road
Fairfield, Ohio 45014

For the repair of the property located at 4641 Bach Lane, Fairfield, Ohio in an amount not to exceed \$35,000.00.

SECTION 4. It is found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such action were adopted in meetings open to the public, in compliance with all legal requirements including ORC 121.22.

Motion to accept the recommendations: _____; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President declares motion _____.

ANNOUNCEMENTS

September 20, 2012 - Board Meeting, 6:30 PM, FHS Catherine D. Milligan Community Room

BOARD MEMBER COMMENTS

RECESS TO EXECUTIVE SESSION TO DISCUSS:

The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees 121.22 (G) (1)

Motion to convene executive session: _____; **2nd** _____

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President declares motion _____.

President convenes executive session at _____ **P.M.**

President resumes regular meeting at _____ **P.M.**

ADJOURNMENT

Motion to adjourn: _____; **2nd** _____

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President declares motion _____.

President adjourns meeting at _____ P.M.